



The Episcopal Church of the Epiphany

CATHERINE D. HARVEY FUND GRANT GUIDELINES AND APPLICATION FORM

Epiphany Mission

Mission Statement: The Episcopal Church of the Epiphany is an inclusive community called to seek and follow Jesus Christ. We welcome all people in the Eucharistic fellowship of Christ's Body. We receive strength and encouragement at the common table to carry out Christ's work of reconciliation in our broken world. Nourished by worship and witness, learning and teaching, fellowship and service, we strive to live out the Gospel's radical values with gladness of heart.

Catherine D. Harvey Fund Mission:

The Catherine D. Harvey Legacy Fund was created to assist with meeting the basic needs of individuals and families and to expand their opportunities to reach their full potential for self-sufficiency. Basic needs are defined as food, water, clothing, and shelter. Self-sufficiency is defined as the ability to provide for one's own basic needs. Support for education and training shall be limited to primary, secondary and vocational training. Vocational training is defined as training for a specific career or trade that does not require more than two years of post-high school education. The Fund is administered by the Episcopal Church Women of the Church of the Epiphany.

Criteria for Grants:

1. Requests should help fulfill the above stated mission of the Harvey Fund.
2. Grant requests should not exceed \$5,000.

Grant Cycle:

1. The grant cycle opens on September 10. Applications must be received by October 10.
2. All applications will be reviewed by the Harvey Fund Advisory Board. A member of the Board may reach out with questions or for additional information.
3. The Fund Advisory Board will make recommendations to the Episcopal Church Women of Epiphany (ECW), which will make the final recommendation on funding to the Vestry. Funding decisions will be announced no later than December 10.
4. Funds will be dispersed in December.
5. One interim report explaining how your organization is using the funds will be due 60 days after receiving the grant.
6. A final report is due at completion of the funded project.

If you have any questions about the grant process or whether your organization qualifies, please contact the Harvey Fund board at harveyfundadvisory@epiphany.org.

Applications may be submitted and received by the deadline to:

The Episcopal Church of the Epiphany
ATTN: ECW
2089 Ponce de Leon Avenue, NE
Atlanta, GA 30307

Email: harveyfundadvisory@epiphany.org

Please submit the following information electronically, preferably as a single PDF file:

1. Proposal Summary Form, attached.
2. Description of the programs and persons that would be the recipient of this grant, including a discussion of how this grant will fulfill the Harvey Fund's mission. (one page)
3. As needed, please attach brochures, agendas, class schedules, logistical details, or any other pertinent information.



The Episcopal Church of the Epiphany

HARVEY FUND GRANT APPLICATION

PROPOSAL SUMMARY

Date: _____

Organization: _____

Project Name *if different*: _____

Address: _____

Contact person and title: _____

Telephone: _____ Email: _____

Board Chair: _____

Telephone: _____ Email: _____

Circle one: The organization does / does not have a 501 (c) (3) tax-exemption.

Amount Requested: _____

Organization's Annual Operating Budget: _____

Project Budget: _____

Have you received funding from Epiphany or the Harvey Fund before? _____

If so, when? _____

Please attach a brief description of the programs and persons that would be the recipient of this grant, including a discussion of how this grant will fulfill the Harvey Fund's mission (one page).

Signature

Date