



The Episcopal Church of the Epiphany

MEMORIAL GARDEN APPLICATION

Rest eternal grant to those whose ashes are interred in this garden. Let light perpetual shine upon them.

PURPOSE

The Epiphany Memorial Garden provides an appropriate place for the interment of ashes of Epiphany members and their families.

ADMINISTRATION OF THE MEMORIAL GARDEN

The Garden is administered by a committee composed of the Rector, four members of the Memorial Garden Guild and the Vestry's Chair of Building and Grounds.

INTERMENT

1. The ashes are those of a member of the Episcopal Church of the Epiphany, a former member or a member of his or her family. Exceptions to this policy may be made upon request to the Rector or the Memorial Garden Committee.
2. The ashes are placed either straight into the ground or in a cloth burial bag provided by the church.
3. The location of each interment is determined by the Committee, or by the Rector in the event that the Committee cannot be convened for such a decision. The Committee will attempt to accommodate the wishes of the family members or other persons responsible for the interment with regard to placement within the Garden. Locations may not be reserved prior to interment.
4. The name of each person whose ashes are interred in the Garden, with the years of birth and death, will be listed on a plaque mounted on the wall of the church building. This plaque will be the only marker or memorial in the Garden.
5. The basic design, planning, and arrangement of the Memorial Garden is at all times under the supervision of the Memorial Garden Committee, subject to final approval of the Vestry. No permanent arrangements, decorations or memorabilia will be permitted within the Garden. Cut fresh flowers, without containers, will be permitted, but will be removed in the ordinary course of grounds maintenance.

6. The perpetual use of the present site of the Memorial Garden for that purpose cannot be guaranteed. However, a Memorial Garden, at some location on the Church's grounds, will be a permanent feature of the Church of the Epiphany. Any change in the use of the present site will be carried out with proper respect for those interred there.
7. The fee for interment is \$350.00, payable at the time of application. However, applications will be accepted upon receipt of a nonrefundable deposit of \$100.00, with the balance of the payment being due not later than one year from the date of application, and, in any event, prior to interment. In the event of a change of mind, all payments in excess of \$100.00 will be refunded. Subject to approval by the Vestry, the amount of the fee may be increased by the Memorial Garden Committee at any time, for applications received after the date of the increase.
8. Receipts from interment fees are held in a separate fund to be administered by the Memorial Garden Committee, with annual reporting of the fund to the Vestry. Fees are be used for all costs incident to the Garden and maintenance and care of the Garden.
9. The Vestry of the Episcopal Church of the Epiphany specifically reserves the right to modify, amend, or revoke these regulations at any time.

APPLICATION PROCEDURE

1. Arrangements for the interment of ashes, either your own or those of a member of your family, are made by completing and signing in duplicate an application available from the church office. The fee (\$350.00) covers interment, an identifying name plate and care of the Garden. Applicants may pay \$100.00 with the application, and the balance within one year, and, in any event, before interment.
2. On approval of the application by the Memorial Garden Committee, or the Rector, the application will be countersigned by a member of the Committee or the Rector, to indicate its acceptance. The counter-signed application, together with the regulations of the Memorial Garden, will constitute a contract between the Applicant and the Epiphany Memorial Garden Committee.
3. The original contract will be kept in a permanent file in the office of the Church of the Epiphany.



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I hereby request interment of the ashes of _____
as it should appear on the memorial plaque

in the Epiphany Memorial Garden, and attach a remittance of \$ _____ in confirmation thereof.

Decedents' year of birth: _____ Decedent's year of death: _____

I have read and do agree to each and every one of the attached regulations governing the Epiphany Memorial Garden. I have made these regulations known to the person(s) named below, and they understand that my signature thereto is binding on them.

Signed: _____ Date: _____

Witness: _____ Date: _____

Name(s) of person(s) responsible for carrying out my wishes as expressed above.

Name: _____ Phone: _____

Relationship: _____

Street: _____

City/State/Zip: _____

Name: _____ Phone: _____

Relationship: _____

Street: _____

City/State/Zip: _____